FREEHOLD TOWNSHIP BOARD OF EDUCATION
October 29, 2013
Regular Meeting Public Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee’s charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

“An notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk and published in the Asbury Park Press on Wednesday, October 23, 2013 and in the News Transcript on Wednesday, October 23, 2013.”

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular Meeting Minutes and Executive Session Minutes of October 1, 2013
Special Meeting Minutes of October 8, 2013

VI. Communications

| Enrollment | September 2012 | 4130 |
|           | June 2013     | 4170 |
|           | September 2013| 4050 |

VII. President’s Remarks

VIII. Administrative Report

- Latino Festival Essay Contest Winners
- Asbury Park Press Student Voices Contest Winners
- School Violence Awareness Week/Week of Respect Activities
- The following bus fire drills were performed as listed:
  - 10-22  WFS, CRA, MWE, Midday preschool runs Twp & Borough
  - 10-23  CTB, DDE
  - 10-24  JJC, LDS, ECLC, Borough

IX. Public Participation

X. Board Reports and Actions

A. Personnel/Policies/Communications Committee — Jennifer Patten, Chairperson
   Committee Members: Vincent Bruno, Mindy Wille
   Administrative Liaison: Neal Dickstein
BULLYING INVESTIGATION REPORT
1. The Superintendent recommends approval to accept the bullying investigation reports received from September 26, 2013 through October 25, 2013.

RETIREMENT
2. The Superintendent recommends approval to accept, with regret, the resignation for retirement purposes of the following staff member:

   NAME: Janet Creech
   POSITION: Assistant Superintendent of Curriculum & Instr.
   POSITION CONTROL #: 508
   ACCOUNT #: 11-000-221-102-10
   EFFECTIVE: June 30, 2014

RESIGNATION
3. The Superintendent recommends ratifying the resignation of the following staff members for the 2013-2014 school year:

   NAME: Joseph McCloskey
   POSITION: Teacher Assistant – Barkalow Middle School
   POSITION CONTROL #: 642
   ACCOUNT #: 11-213-100-106-10
   EFFECTIVE: October 25, 2013

4. The Superintendent recommends approval to accept the resignation of the following staff member for the 2013-2014 school year:

   NAME: Nicole Ploussas
   POSITION: Teacher – Kindergarten - West Freehold School
   POSITION CONTROL #: 152
   ACCOUNT #: 11-110-100-101-10
   EFFECTIVE: October 24, 2013

RESCIND EMPLOYMENT
5. The Superintendent recommends rescinding the employment of the following staff member for the 2013-2014 school year:

   Maritza Trocle – Lunchroom Assistant

CREATION OF POSITIONS
6. The Superintendent recommends approval to create the following position effective October 30, 2013.

   Three (3) Teacher Assistants

7. The Superintendent recommends approval to create the following positions effective November 1, 2013:

   One (1) Bus Driver
   One (1) Van Attendant

NEW EMPLOYMENT
8. The Superintendent recommends approval to issue a contract to the following staff members for the 2013-2014 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to
Public Agenda

exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Tara Mathis
SALARY: $52,005.00 GUIDE: C STEP: 0
EFFECTIVE: October 30, 2013 through April 11, 2014

NAME: Melissa Charles
POSITION: Long Term Sub. Tchr. Gr. 4 – West Freehold School
SALARY: $49,005.00 GUIDE: A STEP: 0
EFFECTIVE: November 11, 2013 through March 14, 2014

NAME: Patricia Allen
POSITION: Teacher Assistant – Early Childhood Learning Center
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: November 4, 2013 through June 30, 2014

NAME: Kelly Infanti
POSITION: Bus Driver – Transportation
SALARY: $18,254.00
EFFECTIVE: November 1, 2013 through June 30, 2014

NAME: Frances DaMesquita
POSITION: Van Attendant – Transportation
SALARY: $9,995.00
EFFECTIVE: November 1, 2013 through June 30, 2014

NAME: Maureen Reed
POSITION: Teacher Assistant – West Freehold School
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: October 30, 2013 through June 30, 2014

NAME: Chelsea Traina
POSITION: Teacher Assistant – Early Childhood Learning Center
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: October 31, 2013 through June 30, 2014

NAME: Najmul-Nissa Naqvi
POSITION: Teacher Assistant – Eisenhower Middle School
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: October 30, 2013 through June 30, 2014

NAME: Karen Zuccarelli
POSITION: Teacher Assistant – Eisenhower Middle School
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: October 30, 2013 through June 30, 2014

NAME: Katherine Horvath
POSITION: Teacher Assistant – Barkalow Middle School
SALARY: $24,564.00 GUIDE: TA STEP: 2
EFFECTIVE: October 30, 2013 through June 30, 2014

SALARY ADJUSTMENT

9. The Superintendent recommends ratifying the salary adjustment of the following staff members:
NAME: Denyel Williams  
POSITION: Teacher – West Freehold School  
FROM: $63,505.00  
TO: $66,005.00  
EFFECTIVE: September 1, 2013 through June 30, 2014

NAME: Susan Barkawitz  
POSITION: Van Attendant  
FROM: $25,857.10  
TO: $22,984.00  
EFFECTIVE: October 1, 2013 through June 30, 2014

NAME: Christine Percocco  
POSITION: Bus Driver  
FROM: $32,603.30  
TO: $35,476.40  
EFFECTIVE: October 1, 2013 through June 30, 2014

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT
10. The Superintendent recommends approving the change of assignment/salary adjustment of the following staff member for the 2013-2014 school year:

NAME: Ron Burke  
FROM: Part Time (.4) Custodian – Catena Elem. School  
TO: Full Time Custodian – Catena Elem. School  
SALARY: $40,444.00  
GUIDE: Custodian  
STEP: 4  
$600.00  
Black Seal  
$41,044.00  
EFFECTIVE: November 1, 2013 through June 30, 2014

TEMPORARY CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT
11. The Superintendent recommends ratifying the temporary change of assignment/salary adjustment of the following staff members for the 2013-2014 school year:

NAME: Julie Owens  
FROM: Teacher Assistant – Applegate Elem. School  
TO: Long Term Sub. Tchr. Sp. Ed. – Applegate Elem. School  
SALARY: $49,005.00  
GUIDE: A  
STEP: 0  
EFFECTIVE: October 23, 2013 through December 20, 2013

NAME: Michael Del Galdo  
FROM: Teacher Assistant – Barkalow Middle School  
TO: Long Term Sub. Tchr. Math – Barkalow Middle School  
SALARY: $49,005.00  
GUIDE: A  
STEP: 0  
EFFECTIVE: October 21, 2013 through November 1, 2013

TRANSFER OF ASSIGNMENT
12. The superintendent recommends approval of the transfer of assignments of the following staff members for the 2013-2014 school year:

NAME: Arleen Holmes  
FROM: Teacher Assistant – Applegate Elementary School  
TO: Teacher Assistant – Early Childhood Learning Center  
EFFECTIVE: November 1, 2013 through June 30, 2014
EXTENSION OF LONG TERM ASSIGNMENT

13. The Superintendent recommends approval of the extension of the following long term substitute teacher for the 2013-2014 school year:

NAME: Michael Dilworth
POSITION: Long Term Sub. Teacher – Gr. 3 – West Freehold School
SALARY: $52,005.00 GUIDE: C STEP: 0
FROM: September 1, 2013 through November 15, 2013
TO: September 1, 2013 through November 19, 2013

JOB DESCRIPTION

14. The Superintendent recommends approval of the following job description:

Language Arts Instructional Coordinator

Qualifications:
- NJ Instructional Certification
- Teaching Experience and a mastery of a variety of effective instructional strategies
- Ability to support learning and curriculum alignment, develop effective lessons and provide embedded professional development to school staff
- Possess excellent organizational, communication and leadership skills
- Knowledge and understanding of adult learners and demonstrated ability to motivate and teach adults in a variety of instructional strategies
- Demonstrated ability to be self-directed and collaborative

Reports to: Assistant Superintendent Curriculum/Instruction

10 Month Position

Performance Responsibilities:
- Serve as instructional leader
- Demonstrate lessons using workshop model in LA classrooms: Whole class mini-lesson and small group instruction.
- Plan with ELA teachers to implement small group instruction and model intervention lessons in their classrooms.
- Monitor student data to inform instruction.
- Identify student needs through assessments and work with teachers to implement small group instruction based on student needs.
- Assist teachers in the understanding of the Common Core Standards and planning instruction to meet the standards using various resources.
- Model lessons using E21 textbook and online component as a resource to meet the Common Core Standards and the academic needs of the students.
- Assist in supporting professional development, curriculum review/editing.
- As needed, work with students within the classroom, who are identified as needing targeted interventions.
- Act as a conduit between teachers and ELA Supervisor.
REVISED CURRICULUM COMMITTEE
15. The Superintendent recommends ratifying the revision to the following summer curriculum work:

NAME: Mary Gouveia
FROM: Middle School Special Ed Science/SS – Max 12 hours
TO: Middle School Special Ed Lang. Arts – Max 24 hours

EXTENDED SCHOOL YEAR STAFF
16. The Superintendent recommends ratifying approval for the following staff member for the 2013 extended school year program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff:

Pat Hanson Substitute Teacher

RESCIND PBS TEAM MEMBER
17. The Superintendent recommends the following staff member be rescinded as a PBS team member:

Margaret Tweten – MWES

PBS TEAM MEMBER
18. The Superintendent recommends ratifying the following staff members to work as PBS team member for the 2013-2014 school year at the rate of $24.50 per hour for a maximum of 36 hours:

Sara Rosen – MWES
Courtney Colford – CTBS
Jill Siliwoski - CTBS
Jessica Senna – JJCS
Mary Banks – JJCS
Lisa Smith – JJCS
Laura Cecilione – JJCS
Heather Mosenson – JCS
Sarah Thompson – JCS
Nicole Meisner - JCS

RESCIND HONORARIA
19. The Superintendent recommends authorization to rescind the following honoraria for the following staff members for the 2013-2014 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christen Wyrwa</td>
<td>TIPS (PTO Funded)</td>
<td>CTBS</td>
</tr>
<tr>
<td>Ann Halligan</td>
<td>Peer Leadership</td>
<td>DDES</td>
</tr>
</tbody>
</table>

HONORARIA
20. The Superintendent recommends approval for the following staff member for the following honoraria for the 2013-2014 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Oakes</td>
<td>Girls’ Basketball Coach</td>
<td>CTBS</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>John Sciarappa</td>
<td>Boys’ Basketball Coach</td>
<td>DDES</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Lisa Force</td>
<td>Peer Leadership</td>
<td>DDES</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Lisa Scott</td>
<td>TIPS</td>
<td>CTBS</td>
<td>$500.00</td>
</tr>
<tr>
<td>Brett Greenfield</td>
<td>Computer Club</td>
<td>LDS</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Sharon Borgatti</td>
<td>Physics/Science Club</td>
<td>LDS</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>
21. The Superintendent recommends approval for the following staff members for the following grant funded honoraria for the 2013-2014 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alejandro Batlle</td>
<td>Afterschool Homework Club</td>
<td>LDS</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Jodi Murphy</td>
<td>Afterschool Homework Club</td>
<td>LDS</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Clare Duffy</td>
<td>Afterschool Basic Skills</td>
<td>LDS</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

22. The Superintendent recommends approval of the following staff member to serve as school nurse for before and after school activities for the 2013-2014 school year:

- Jill Armstrong

23. The Superintendent recommends approval for the following staff members to work as CPI trainers for the 2013-2014:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Maher</td>
<td>$500.00</td>
</tr>
<tr>
<td>Beth Brady</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

24. The Superintendent recommends approval for the following staff member to work a maximum of 30 hours as Sheltered English Instruction Trainer at the curriculum rate:

- Elisa Elman

25. The Superintendent recommends ratification of the following staff member to receive three hours of preparation time at the curriculum rate as the trainer for Jumpstart early Reading Strategies:

- Vicky Zappulla

26. The Superintendent recommends approval for payment to the following staff members for attending district training, for a maximum of three hours, at the rate of $24.50 per hour:

- Candace Neely
- Nicole Ioviero
27. The Superintendent recommends approval for payment to the following staff member to prepare for transfer of assignment/room at the rate of $90.00 per day for three days:

Steffany Walter

SUBSTITUTE SCHOOL PHYSICIAN


CERTIFIED SUBSTITUTES

29. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2013-2014 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Elizabeth Warnock  
Michael Dilworth  
Lisa Grimshaw  
Joseph McCloskey

SUPPORT STAFF SUBSTITUTES

30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2013-2014 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Teacher Assistant</th>
<th>Office Assistant</th>
<th>Lunchroom Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Warnock</td>
<td>Elizabeth Warnock</td>
<td>Elizabeth Warnock</td>
</tr>
<tr>
<td>Madeline Coburn</td>
<td>Madeline Coburn</td>
<td>Madeline Coburn</td>
</tr>
<tr>
<td>Lisa Grimshaw</td>
<td>Lisa Grimshaw</td>
<td>Lisa Grimshaw</td>
</tr>
<tr>
<td>Nancy Spertos</td>
<td>Nancy Spertos</td>
<td>Nancy Spertos</td>
</tr>
<tr>
<td>Jaclyn Rizzo</td>
<td>Jaclyn Rizzo</td>
<td>Jaclyn Rizzo</td>
</tr>
</tbody>
</table>

FIRST READING POLICIES

31. The Superintendent recommends approval of the first reading of:

<table>
<thead>
<tr>
<th>Policies</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7522</td>
<td>School District Provided Technology Devices to Staff Members</td>
</tr>
<tr>
<td>7523</td>
<td>School District Provided Technology Devices to Pupils</td>
</tr>
</tbody>
</table>

MERIT GOALS

32. The following are the quantitative and qualitative goals for Dr. Kasun, Mrs. Creech, Mr. Dickstein, and Mr. Boyle for the 2013-14 schools year.
**Quantitative Goals**

1. **Math**  
   **Elementary**  
   Using the four point rubric for mathematics exemplars, 80% of all students in grades K-5 who scored 0-2 on a district pre-assessment will increase their score by a minimum of 1 point on the district post-assessment Exemplar.  
   **Middle**  
   Using the four point rubric for mathematics exemplars, 80% of all students in grades 6-8 who scored 0-2 on a district pre-assessment will increase their score by a minimum of 1 point on the district post-assessment Exemplar.  
   Upon the documentation indicating that 80% of our students successfully demonstrated the above growth, the Superintendent shall be eligible for a merit bonus of 3.33 % of his base salary. If less than 80% of students but more than 70% of students demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 2.50% of his base salary. And if less than 70% of students but more than 60% of students demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 1.75% of his base salary.

2. **Language Arts**  
   **Elementary**  
   Using the Scholastic Reading Inventory (SRI), 80% of all students in grades 3-5 who scored below grade level on the Fall Lexile Measure will increase their score by an average of 80 points on the Spring Lexile Measure.  
   **Middle**  
   Using the Scholastic Reading Inventory (SRI), 80% of all students in grades 6-8 who scored below grade level on the Fall Lexile Measure will increase their score by an average of 45 points on the Spring Lexile Measure.  
   Upon the documentation indicating that 80% of our students successfully demonstrated the above growth, the Superintendent shall be eligible for a merit bonus of 3.33 % of his base salary. If less than 80% of students but more than 70% of students demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 2.50% of his base salary. And if less than 70% but more than 60% of students demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 1.75% of his base salary.

3. **Student Growth Objectives**  
   80% of our regular education teaching staff in core subjects (mathematics, language arts, science, social studies) will score a (3) three or higher on approved Student Growth Objectives (SGOs).

Upon the documentation indicating that 80% of teachers demonstrated the above growth, the Superintendent shall be eligible for a merit bonus of 3.33 % of his base salary. If less than 80% of teachers but more than 70% of teachers demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 2.50% of his base salary. And if less than 70% but more than 60% of teachers demonstrate the above growth, the Superintendent shall be eligible for a merit bonus of 1.75% of his base salary.

**Qualitative Goals**

1. **Calibration of Teachscape**
   With the implementation of AchieveNJ, all administrators will utilize the Teachscape Calibration Tool to ensure rating reliability, accuracy and consistency. All administrators will review observer training, complete scoring practice and successfully complete a minimum of six video exercises and based on the feedback refine accuracy using Learn.
After participating in the six calibration trainings, each administrator will return to the training examples for the component to get re-anchored by watching the benchmarks and rangefinders for the expert score and the adjacent scores.

Calibration is a tool designed to monitor, on an ongoing basis, an observer's accuracy using the Framework for Teaching Evaluation Instrument (Observable Components) when assigning component scores to videos of classroom practice. Administrators have access to the evidence they gathered while watching the videos and will review that evidence in the context of reading the rationales in order to refine their scoring accuracy and guide further study of the Framework.

The Superintendent will review administrator observations and provide feedback regarding alignment.

Upon documentation of successful completion of the above goal, the Superintendent shall be eligible for a merit bonus of 2.5% of his base salary.

2. **Enhance infusion of technology for student use**

To promote and provide instructional support and leadership to staff to enhance our efforts to create a student centered, minds-on technology infused classroom. Evidence of targets toward this goal will be observed in lesson plans, classroom observations, Scholastic Reading Inventory (SRI) and the implementation of project based learning experiences. Grade levels will showcase a learning experience that was enhanced by the students’ use of technology. Measureable outcomes will be demonstrated in an increased amount of flipped learning opportunities, collaborative tasks using technology tools such as google docs and Edmodo, and lesson plans/observations documenting the effective use of technology by students.

Upon documentation of successful completion of the above goal, the Superintendent shall be eligible for a merit bonus of 2.5% of his base salary.

**Janet Creech Merit Goals**

**Quantitative Goal**

English Language Arts: 80% of all ELA teachers in grades 3-8, will score a three or higher on their Student Growth Objectives (SG0) Goal. Upon documentation of successful completion of the above goal, the Assistant Superintendent shall be eligible for a merit bonus of 1.5% of her base salary.

Upon the documentation indicating that 80% of teachers demonstrated the above growth, the Assistant Superintendent shall be eligible for a merit bonus of 1.5% of her base salary. If less than 80% of the teachers but more than 70% of teachers demonstrate the above growth, the Assistant Superintendent shall be eligible for a merit bonus of 1% of her base salary. And if less than 70% of teachers but more than 60% of teachers demonstrate the above growth, the Assistant Superintendent shall be eligible for a merit bonus of .50% of her base salary.

**Qualitative Goal**

To ensure rating reliability, accuracy and consistency, the Teachscape Calibration Tool will be utilized. Observer training, scoring practice and the successful completion of a minimum of six video exercises will monitor the observer's accuracy using the Framework for Teaching Evaluation Instrument. Upon documentation of successful completion of the above goal, the Assistant Superintendent for Curriculum shall be eligible for a merit bonus.
Upon documentation of successful completion of the above goal, the Assistant Superintendent shall be eligible for a merit bonus of 1.0% of her base salary.

**Neal Dickstein Merit Goals**

**Quantitative Goal**
At least 80% of district physical education teachers will receive ratings of proficient or highly effective as measured by at least one of their Student Growth Objectives.

Upon documentation of successful completion of the above goal, the Assistant Superintendent shall be eligible for a merit bonus of 1.5% of his base salary.

Upon the documentation indicating that 80% of teachers demonstrated the above growth, the Assistant Superintendent shall be eligible for a merit bonus of 1.5% of his base salary. If less than 80% of the teachers but more than 70% of teachers demonstrate the above growth, the Assistant Superintendent shall be eligible for a merit bonus of 1% of his base salary. And if less than 70% of teachers but more than 60% of teachers demonstrate the above growth, the Assistant Superintendent shall be eligible for a merit bonus of .50% of his base salary.

**Qualitative Goal**
To ensure rating reliability, accuracy and consistency, the Teachscape Calibration Tool will be utilized. Observer training, scoring practice and the successful completion of a minimum of six video exercises will monitor the observer's accuracy using the Framework for Teaching Evaluation Instrument. Upon documentation of successful completion of the above goal, the Assistant Superintendent for Curriculum shall be eligible for a merit bonus.

Upon documentation of successful completion of the above goal, the Assistant Superintendent shall be eligible for a merit bonus of 1.0% of his base salary.

**Brian Boyle Merit Goals**

**Quantitative Goal**
Through the implementation of projects and initiatives led by the business administrator, the district will realize an increase in revenues from sources other than federal and state aid and local taxation in a realized net amount exceeding $50,000.

Upon documentation of successful completion of the above goal, the Business Administrator shall be eligible for a merit bonus of 1.5% of his base salary.

**Qualitative Goal**
To guide and facilitate a process that explores the possible uses of 40 acres of vacant land on Dutch Lane owned by the Board of Education and report the findings and recommendations to the board.

Upon documentation of successful completion of the above goal, the Business Administrator shall be eligible for a merit bonus of 1.0% of his base salary.

**B. Curriculum/Staff Development Committee** – Chris Marion - Chairperson

Committee Members: Dan DiBlasio, Kay Holtz

Administrative Liaison: Janet Creech
FIELD TRIP APPROVAL
1. The Superintendent recommends approval to add the following locations to the Freehold Township Schools Field Trip List:
   - Villa Victoria Academy Auditorium, Trenton, NJ
   - Thomas Edison Center at Menlo Park, Edison, NJ (Museum)
   - The Merchants and Drovers Museum, Rahway, NJ
   - Poricy Park Conservancy, Middletown, NJ

STUDENT TEACHER PLACEMENT
2. The Superintendent recommends approval of the following student teacher and practicum placements for the 2013-2014 school year:

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>COOPERATING STAFF</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erica Pater</td>
<td>Amy Meeker</td>
<td>1/21/14 – 5/2/14</td>
</tr>
<tr>
<td>(The College of New Jersey)</td>
<td>Leslie Mahon</td>
<td></td>
</tr>
</tbody>
</table>

HOME INSTRUCTION
3. The Superintendent recommends ratification for the following students to receive bedside/home instruction for the 2013-2014 school year:

- **Student:** 7715544205  
  **Tutors:** Rosanne McCrohan, Dan Crawford  
  **Cost:** $45.00/hour – not to exceed 5 hours per week  
  **Start Date:** 09/19/13  
  **End Date:** TBD

- **Student:** 2998601977  
  **Tutor:** Taylor Potts  
  **Cost:** $45.00/hour – not to exceed 5 hours per week  
  **Start Date:** 10/08/13  
  **End Date:** TBD

- **Student:** 5180392139  
  **Tutor:** Peter Costelloe  
  **Cost:** $45.00/hour – not to exceed 5 hours per week  
  **Start Date:** 10/21/13  
  **End Date:** TBD

- **Student:** 8557841142  
  **Tutor:** Tina Belka  
  **Cost:** $45.00/hour – not to exceed 10 hours per week  
  **Start Date:** 10/22/13  
  **End Date:** TBD

C. Finance/Facilities/Transportation Committee – Michael Amoroso, Chairperson  
   Committee Members: Michelle Lambert, Jason Levy  
   Administrative Liaison: Brian Boyle

COMMITTEE REPORT

CERTIFICATION
1. Pursuant to N.J.A.C. 6A:23-2.11, the Board Secretary certifies that as of September 30, 2013, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.
SECRETARY/TREASURER REPORTS
2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of September 2013 and the Treasurer’s report for the month of September 2013.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of September 30, 2013, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS
3. The Superintendent recommends approval of the following list of bills dated October 29, 2013, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th></th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Expense</td>
<td>1,875,660.85</td>
<td>6,110.64</td>
<td>1,881,771.49</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>704,645.49</td>
<td></td>
<td>704,645.49</td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>78,431.44</td>
<td></td>
<td>78,431.44</td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Bills</td>
<td>2,658,737.78</td>
<td>6,110.64</td>
<td>2,664,848.42</td>
</tr>
</tbody>
</table>

TRANSFERS
4. The Superintendent recommends approval of the following transfers for the 2013-2014 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$18,800</td>
<td>12-000-400-896-05-000</td>
<td>SDA Assessments</td>
</tr>
<tr>
<td>$1,500</td>
<td>11-190-100-640-30-000</td>
<td>Reg. Instr. Textbooks</td>
</tr>
<tr>
<td>$5,000</td>
<td>11-000-263-610-60-000</td>
<td>Care/Upkeep of Grounds/Supply</td>
</tr>
<tr>
<td>$ 800</td>
<td>11-000-218-600-09-000</td>
<td>Guidance Supplies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,720</td>
<td>11-000-266-300-05-000</td>
<td>Security, Purch. Prof. &amp; Tech. Services</td>
</tr>
<tr>
<td>$1,680</td>
<td>11-000-230-530-05-000</td>
<td>Communications/Telephone</td>
</tr>
</tbody>
</table>

Amount | To:        |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,400</td>
<td>11-000-266-610-09-000</td>
</tr>
</tbody>
</table>
**APPROVAL OF TRAVEL AND RELATED EXPENSES**

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Griffin, Janet</td>
<td>Media Specialist</td>
<td>Winners!: Judy Freeman’s Best Children’s Books of 2014</td>
<td>5/1/14</td>
<td>$199.00</td>
</tr>
<tr>
<td>Kablaoui, Jane</td>
<td>Media Specialist</td>
<td>Winners!: Judy Freeman’s Best Children’s Books of 2014</td>
<td>5/1/14</td>
<td>$199.00</td>
</tr>
<tr>
<td>Feldman, Christine</td>
<td>Teacher</td>
<td>NJMEA Music Conference</td>
<td>2/20-22/14</td>
<td>$150.00</td>
</tr>
<tr>
<td>Crawford, Dan</td>
<td>Teacher</td>
<td>NJMEA Music Conference</td>
<td>2/20-22/14</td>
<td>$150.00</td>
</tr>
<tr>
<td>Segarra, Carla</td>
<td>Media Specialist</td>
<td>Winners!: Judy Freeman’s Best Children’s Books of 2014</td>
<td>5/1/14</td>
<td>$199.00</td>
</tr>
<tr>
<td>Kuras, Anne</td>
<td>Supervisor</td>
<td>Sustaining Success in an Era of Unprecedented Change</td>
<td>11/22/13</td>
<td>$145.00</td>
</tr>
<tr>
<td>Warren, Charlene</td>
<td>Speech-Language Specialist</td>
<td>Trending Issues</td>
<td>12/6/13</td>
<td>$120.00*</td>
</tr>
<tr>
<td>Sherman, Lauren</td>
<td>COTA</td>
<td>Making Best Use of the iPad and Apps</td>
<td>12/3/13</td>
<td>$229.00*</td>
</tr>
<tr>
<td>Ortlieb-Herbert, Denise</td>
<td>Speech-Language Specialist</td>
<td>The Prompt Institute</td>
<td>12/16-18/13</td>
<td>$700.00*</td>
</tr>
<tr>
<td>Caracappa, Suzanne</td>
<td>Physical Therapist</td>
<td>School Based Intervention PT and OT</td>
<td>11/3-4/13</td>
<td>$435.00*</td>
</tr>
<tr>
<td>Bucci, Diane</td>
<td>Occupational Therapist</td>
<td>Making Best Use of the iPad and Apps</td>
<td>12/3/13</td>
<td>$229.00*</td>
</tr>
<tr>
<td>Brady, Beth</td>
<td>COTA</td>
<td>Making Best Use of the iPad and Apps</td>
<td>12/3/13</td>
<td>$229.00*</td>
</tr>
<tr>
<td>Rizzo, Patricia</td>
<td>Dir. Of Ed Services</td>
<td>Function Based Behavior Interventions and Legal Issues Affecting Schools</td>
<td>12/13/13</td>
<td>$49.00*</td>
</tr>
<tr>
<td>Lugo, Joelle</td>
<td>BCBA</td>
<td>Function Based Behavior Interventions and Legal Issues Affecting Schools</td>
<td>12/13/13</td>
<td>$49.00*</td>
</tr>
<tr>
<td>Karlsson, Lisbeth</td>
<td>Teacher</td>
<td>2013 TPRS Workshop</td>
<td>11/4-5/13</td>
<td>$336.80</td>
</tr>
</tbody>
</table>

*Grant Funded

**HOME INSTRUCTION**

6. The Superintendent recommends approval to adjust the hourly rate for the following Home Instruction motions:

Student: 7436884803  
Classification: 504  
Tutor: Amy Deseno  
Rate: **$45.00** per hour - not to exceed 10 hours per week  
Start Date: 09/09/13  
Duration: TBD
Student: 8745499402
Tutor: Julianna Giglio
Cost: $45.00 per hour – not to exceed 5 hours per week
Start Date: 09/09/13
End Date: TBD

NON PUBLIC TECHNOLOGY INITIATIVE
7. The Superintendent recommends approval to accept the following funds for the Non Public Technology Initiative:
   Non Public School: Providence Christian Academy
   Amount: $400

NCLB GRANT APPLICATION
8. The Superintendent recommends approval to accept the 2013-2014 No Child Left Behind (NCLB) FY 2013 Grant in the amount of:
   Title IA: $136,541
   Title IIA: $43,007
   Title IIA: Nonpublic $210
   Title III: $14,940
   Title III: Immigrant $5,619

NCLB GRANT AMENDMENT
9. The Superintendent recommends approval to submit the amended 2013-2014 NCLB application as follows:
   Title IA: $137,371
   Title IIA: $45,447
   Title III: $15,061

NJQSAC STATEMENT OF ASSURANCE
10. The Superintendent recommends the approval of the NJQSAC Statement of Assurance (SOA) School Year 2013-2014 for submission to the Monmouth County Office of Education.

COMPREHENSIVE MAINTENANCE PLAN

HONORARIA
12. The Superintendent recommends approval of a $1,000 donation from the Laura Donovan PTO to be used for a Computer Club Honoraria.

DISPOSALS
13. The Superintendent recommends approval to dispose of the following LCD projector at the Barkalow Middle School which can no longer be used for educational purposes:
   Sharp, Model XR-32S
   Serial #805911544

14. The Superintendent recommends approval to dispose of the following scanner at the Eisenhower Middle School which can no longer be used for educational purposes.
DONATION
15. The Superintendent recommends approval to accept from the Amoroso family, floor hockey equipment for the Eisenhower Middle School Floor Hockey Intramural program. This equipment is valued at approximately $300.

REJECTION OF BID FOR ROOF REPLACEMENT AND REPAIR
16. The Superintendent recommends approval to reject the following bid for Roof Replacement and Repair at West Freehold School as non-responsive:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTB Contracting</td>
<td>$69,300</td>
</tr>
</tbody>
</table>

ACCEPTANCE OF BIDS FOR ROOF REPLACEMENT AND REPAIR
17. The Superintendent recommends approval to accept the following bids for Roof Replacement and Repair at West Freehold School:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>VMG Group</td>
<td>$49,000</td>
</tr>
<tr>
<td>Arista Builders</td>
<td>$59,300</td>
</tr>
<tr>
<td>Arch Concept Construction</td>
<td>$77,210</td>
</tr>
<tr>
<td>Roof Management</td>
<td>$83,350</td>
</tr>
<tr>
<td>Nolt, D.A.</td>
<td>$117,627</td>
</tr>
</tbody>
</table>

AWARD OF BID FOR ROOF REPLACEMENT AND REPAIR
18. The Superintendent recommends approval to award the bid for Roof Replacement and Repair at West Freehold School to VMG GROUP, 284 Cox St, Roselle, NJ 07203 at $49,000.

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>VMG Group</td>
<td>$49,000</td>
</tr>
</tbody>
</table>

MONMOUTH OCEAN EDUCATIONAL SERVICES COMMISSION (MOESC)
19. The Superintendent recommends approval to utilize Monmouth Ocean Educational Services Commission for licensed RN's and LPN's to provide essential nursing care to students on school trips.

PACE GRANT
20. The Superintendent recommends approval to add the following staff member to the PACE grant for the 2013-2014 academic school year:

<table>
<thead>
<tr>
<th>Number</th>
<th>Grant Name</th>
<th>Teacher(s)/TA’s</th>
<th>School</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>ACT Applegate Community Theatre</td>
<td>Leanne Mercadante Kara Kenny Jennifer Howard</td>
<td>CRAS</td>
<td>$1,180</td>
</tr>
</tbody>
</table>

OUT OF DISTRICT CONTRACT
21. The Superintendent recommends approval to accept the following Out-of-District contract:
Student: 7691492817
School: Alpha School
Cost: $42,260.68
Program: 10 month
Cost: $20,406.54
Program: Aide
Start Date: 10/16/13
End Date: 6/19/14

Contract

22. Superintendent recommends approval to accept the following contracts:

Student: 9958287210
Provider: Bayada Home Health Care, Inc.
Service: In-school nursing care
Cost: $55.75/hour for RN services or $45.75/hour for LPN services
Start Date: 7/1/13
End Date: 6/30/14

Student: 3714146352
Provider: Bayada Home Health Care, Inc.
Service: In-school nursing care
Cost: $55.75/hour for RN services or $45.75/hour for LPN services
Start Date: 7/1/13
End Date: 6/30/14

Student: 3714146352
Provider: C.A.S. Health Care, Inc.
Service: In-school nursing care
Cost: $52.00/hour
Duration: 8.5 hours per day, not to exceed 60 days
Start Date: 7/24/13
End Date: 6/30/14

Student: 3714146352
Provider: Preferred Home Health Care & Nursing Services, Inc.
Service: In-school nursing care
Cost: $52.00 per hour for RN services / $47 per hour for LPN services
Duration: 8 hours per day
Start Date: 10/30/13
End Date: 6/30/14

XI. Old Business

XII. New Business

XIII. President’s Remarks

XIV. Public Participation

XV. Executive Session

Whereas, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);
NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- [X] Matters rendered confidential by state or federal law
- [ ] To discuss an employee
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ ] Pending or anticipated litigation
- [X] Pending or anticipated contract negotiations
- [ ] To discuss FTAA and TWU Contracts
- [ ] Protection of the safety or property of the public
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 30 minutes, and that action will/will not be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _________ and seconded by ________, the meeting adjourned at _______ p.m.